

Ref : DP/3/6(D)/51
Date : 19.7.2010

Sub: Reimbursement of Lunch/Refreshment expenses

The scheme for reimbursement of Lunch/Refreshment expenses is applicable at locations where there is no subsidized canteen facility available for employees. The present rate of reimbursement of lunch/refreshment is Rs.7044/- per annum payable on monthly basis.

It has been decided to enhance the above annual limit to Rs.7920/- per annum w.e.f. 1st July, 2010. Monthly average of the revised ceiling would be Rs.660/- per month.

As per the guidelines on payment of allowances, perquisites & benefits upto 50% of basic pay for officers, as conveyed vide our IOM No.DP/1/12/76 dtd. 9.12.2009, the reimbursement of lunch/refreshment is considered within the perks ceiling of 50% of Basic Pay for locations where there is no subsidized canteen facility. At locations where subsidized canteen facility exists, its valuation for consideration within perks ceiling of 50% of Basic Pay for officers was fixed at Rs.898/- pm from 1.7.08 & Rs.947/- p.m. from 1.7.09. Consequent upon the above revision, the value of subsidised canteen facility would get revised to Rs.1020/- pm. w.e.f. 1.7.2010.

Other conditions for regulating the reimbursement claim for Refreshment expenses remain unchanged.

ED (HR)